

Chattahoochee Landing HOA
Meeting Minutes
December 7th, 2008
5:00 p.m.

Type of Meeting: Regular Board Meeting

Meeting Facilitator: Kim Belloni

Invitees: Kim Belloni, Michael Mitchum, Jean Harris, Paula Rayl, Jennifer DePace

- I. Call to order – Ms. Belloni called the meeting to order at 5:00 p.m.
- II. Roll call – Ms. Kim Belloni, Mr. Michael Mitchum, Ms. Jean Harris, Ms. Paula Rayl, and Mr. Bill Green were in attendance.
- III. Approval of minutes from last meeting – Ms. Harris said that she would e-mail the meeting minutes around for approval shortly.
- IV. Open issues
 - a) Preparations for January Elections – The Board went through the list of the following items that were necessary for the meeting.
 - Confirm reservation at City Hall – Confirmed by Mr. Mitchum
 - Voting Ballots – format was agreed upon. Ms. Belloni will produce.
 - Proxy Forms – format was agreed upon. Mr. Mitchum will produce.
 - Sign in Sheet – format was agreed upon. Mr. Mitchum will produce.
 - Nomination forms – already sent out
 - b) Notices for dues – Mr. Mitchum stated that the notices were ready and would be mailed out the week of 12/7.
 - c) Follow up with city about entrance issues – Ms. Belloni stated that she had not yet followed up with the City about the entrance issues although the dead trees by the audio store had been replaced. Ms. Belloni said she would contact the City this week. Mr. Mitchum requested that the issue of the window tinting flag behind the audio shop also be brought to their attention.
 - d) Web hosting renewal (set to expire 2/4/09) – Ms. Belloni said that when she tried to renew the web hosting for three months, that the options were limited and renewal for less than one year was not in our best interest. Ms. Belloni paid for a one year renewal at \$128.50.
 - e) Financial update - Mr. Mitchum presented the monthly budgets for October and November. Limited activity had occurred in these two months. Mr. Mitchum said that he would update the working budget with those figures and mail it out that week.
- V. New business
 - a) Decorate front – options for decorating the front sign were considered. It was determined that wreaths would be put up with possibly garlands as well.

b) Put up sign with # of votes needed to pass covenants -- The Board agreed to put up a sign with the number of votes needed to pass the amendments. Mr. Green offered to prepare the sign.

VI. Adjournment -- The meeting was adjourned at 7:00.